

REPUBLIC OF THE PHILIPPINES)

CITY OF [CEBU CITY]) S.S.

X-----X

AFFIDAVIT OF UNDERTAKING

I, [MARIA L. SANTOS], of legal age, married, Filipino, and a resident of [45 Osmeña Boulevard, Barangay Capitol Site, Cebu City], after having been duly sworn in accordance with law, hereby depose and state that:

1. I am [the mother and legal guardian of JOSE L. SANTOS, a minor, who is enrolled in Grade 8 at Cebu East High School for School Year 2026–2027];
2. As of this date I have not been able to submit [the Form 137 and Certificate of Good Moral Character of my son from his previous school, Bacolod North High School], because [the said school has advised that the records are still being retrieved from its archives];
3. I hereby undertake and bind myself to submit the said document[s] to [the Office of the Registrar of Cebu East High School] on or before [30 November 2026];
4. Should I fail to submit the said document[s] within the period stated above, I fully understand and accept that [the enrolment of my son may be considered provisional and that the school may withhold his report card and credentials until the requirement is complied with];
5. I am executing this affidavit freely and voluntarily to attest to the truth of the foregoing and to formalise the undertaking stated herein.

IN WITNESS WHEREOF, I have hereunto set my hand this ____ day of _____, 20____, at [Cebu City], Philippines.

[MARIA L. SANTOS]

Affiant

SUBSCRIBED AND SWORN to before me this ____ day of _____, 20____, at [Cebu City], affiant exhibiting to me [her PhilSys ID No. 1234-5678-9012] as competent evidence of identity.

Notary Public

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Book No. _____;

Series of 20_____.